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PROPOSED PROGRAMME BUDGET FOR THE BIENNIUM 1994-1995*

PART IX. JOINTLY FINANCED ACTIVITIES AND SPECIAL EXPENSES

Section 26. *Jointly financed administrative activities*

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* The present document contains section 26 of the proposed programme budget for the biennium 1994-1995. The complete proposed programme budget will subsequently be issued in final printed form as *Official Records of the General Assembly, Forty-eighth Session, Supplement No. 6* (A/48/6/Rev.1).

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PART IX

JOINTLY FINANCED ACTIVITIES AND SPECIAL EXPENSES

SECTION 26. JOINTLY FINANCED ADMINISTRATIVE ACTIVITIES

Overview

TABLE 26.1. SUMMARY OF 1994-1995 REQUIREMENTS BY PROGRAMME

(Thousands of United States dollars)

	1992-1993 revised appropriation	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
A. Jointly financed administrative activities						
1. International Civil Service Commission	10 122.8	-	-	10 122.8	974.3	11 097.1
2. Joint Inspection Unit	7 655.8	-	-	7 655.8	650.8	8 306.6
3. Advisory Committee for the Coordination of Information Systems (United Nations share)	924.4	(13.3)	(1.4)	911.1	107.5	1 018.6
4. Consultative Committee on Administrative Questions (United Nations share)	597.1	(1.9)	(0.3)	595.2	87.3	682.5
5. International Computing Centre (United Nations share)	5 639.1	-	-	5 639.1	306.4	5 945.5
Total	**24 939.2**	**(15.2)**	-	**24 924.0**	**2 126.3**	**27 050.3**

TABLE 26.2. SUMMARY OF 1994-1995 ESTIMATES BY OBJECT OF EXPENDITURE

(Thousands of United States dollars)

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Staff costs	13 705.8	5.0	-	13 710.8	1 367.9	15 078.7
Consultants and experts	204.2	35.0	17.1	239.2	16.6	255.8
Travel on official business	1 467.2	70.0	4.7	1 537.2	103.1	1 640.3
Contractual services	539.4	(33.8)	(6.2)	505.6	3.4	509.0
General operating expenses	1 676.0	(80.4)	(4.7)	1 595.6	120.9	1 716.5
Supplies and materials	55.8	-	-	55.8	4.0	59.8
Furniture and equipment	130.2	4.2	3.2	134.4	9.2	143.6
Other expenditures	7 160.6	(15.2)	(0.2)	7 145.4	501.2	7 646.6
Total, regular budget	**24 939.2**	**(15.2)**	**-**	**24 924.0**	**2 126.3**	**27 050.3**

TABLE 26.3. POST REQUIREMENTS

Organizational unit: Jointly financed administrative activities

	Established posts		*Temporary posts*					
	Regular budget		*Regular budget*		*Extrabudgetary resources*		*Total*	
	1992-1993	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*
Professional category and above								
D-2	2	2	-	-	-	-	2	2
D-1	3	3	-	-	-	-	3	3
P-5	6	6	-	-	-	-	6	6
P-4	9	9	-	-	-	-	9	9
P-3	5	5	-	-	-	-	5	5
P-2/1	4	4	-	-	-	-	4	4
Total	**29**	**29**	**-**	**-**	**-**	**-**	**29**	**29**
General Service category								
Principal level	4	4	-	-	-	-	4	4
Other levels	32	32	-	-	-	-	32	32
Total	**36**	**36**	**-**	**-**	**-**	**-**	**36**	**36**
Grand total	**65**	**65**	**-**	**-**	**-**	**-**	**65**	**65**

Overview

26.1 Provisions under this section cover the requirements of five administrative organizational units financed on an inter-agency basis. These are the following:

(*a*) International Civil Service Commission (ICSC) and its secretariat;

(*b*) Joint Inspection Unit and its secretariat;

(*c*) The secretariats of subsidiary bodies of the Administrative Committee on Coordination concerned with administrative issues: The Advisory Committee for the Coordination of Information Systems (ACCIS) and the Consultative Committee on Administrative Questions (CCAQ); and

(*d*) International Computing Centre (ICC).

26.2 The total resources required for ICSC and the Joint Inspection Unit are requested under this section, the reimbursement from other participating organizations being credited to the United Nations under Income section 2. In respect of ACCIS, CCAQ and ICC, only the United Nations share of the total budget estimates for these activities is requested under the section. With the exception of ICC, the proposed programme budgets of the five organizational units reflected under this section have been reviewed by the CCAQ and, in respect of ICSC, by the International Civil Service Commission.

26.3 The summary analysis of the overall regular estimates of the requirements by programme and object of expenditure and of the post requirements is provided in tables 26.1, 26.2 and 26.3 above.

A. International Civil Service Commission

TABLE 26.4. SUMMARY OF 1994-1995 ESTIMATES BY OBJECT OF EXPENDITURE

(Thousands of United States dollars)

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Commission						
Staff costs	263.7	-	-	263.7	13.5	277.2
Travel on official business	640.5	20.0	3.1	660.5	49.7	710.2
Contractual services	467.6	-	-	467.6	-	467.6
Total	**1 371.8**	**20.0**	**1.4**	**1 391.8**	**63.2**	**1 455.0**
Secretariat of the Commission						
Staff costs	6 484.3	5.0	-	6 489.3	741.3	7 230.6
Consultants and experts	167.6	35.0	20.8	202.6	14.6	217.2
Travel on official business	274.5	50.0	18.2	324.5	23.3	347.8
Contractual services	71.8	(33.8)	(47.1)	38.0	3.4	41.4
General operating expenses	1 631.4	(84.2)	(5.1)	1 547.2	118.4	1 665.6
Supplies and materials	41.0	-	-	41.0	3.2	44.2
Furniture and equipment	80.4	8.0	9.9	88.4	6.9	95.3
Total	**8 751.0**	**(20.0)**	**(0.2)**	**8 731.0**	**911.1**	**9 642.1**
Grand total	**10 122.8**	-	-	**10 122.8**	**974.3**	**11 097.1**

TABLE 26.5. POST REQUIREMENTS

Organizational unit: International Civil Service Commission

	Established posts		*Temporary posts*				*Total*	
	Regular budget		*Regular budget*		*Extrabudgetary resources*			
	1992-1993	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*
Professional category and above								
D-2	1	1	-	-	-	-	1	1
D-1	3	3	-	-	-	-	3	3
P-5	3	3	-	-	-	-	3	3
P-4	8	8	-	-	-	-	8	8
P-3	3	3	-	-	-	-	3	3
P-2/1	3	3	-	-	-	-	3	3
Total	**21**	**21**	-	-	-	-	**21**	**21**
General Service category								
Principal level	2	2	-	-	-	-	2	2
Other levels	24	24	-	-	-	-	24	24
Total	**26**	**26**	-	-	-	-	**26**	**26**
Grand total	**47**	**47**	-	-	-	-	**47**	**47**

Overview

26.4 By its resolution 3042 (XXVII) of 19 December 1972, the General Assembly decided in principle to establish an International Civil Service Commission (ICSC) for the regulation and coordination of the conditions of service of the United Nations common system. By its resolution 3357 (XXIX) of 18 December 1974, the Assembly approved the statute of ICSC. The Commission consists of 15 experts appointed by the Assembly. The Chairman and Vice-Chairman serve full time.

26.5 The Commission reports annually to the General Assembly. It normally holds two three-week sessions each year. Its subsidiary body, the Advisory Committee on Post Adjustment Questions, which has six members, meets annually for one week. In 1990, the Commission decided to establish tripartite working groups on major issues.

26.6 Article 21 of the statute of the Commission provides that the budget of the Commission shall be established by the Secretary-General after consultation with the Administrative Committee on Coordination (ACC), on the basis of proposals by the Commission. The present proposals are based on those reviewed by the Commission at its thirty-seventh session, held on 8 to 26 March 1993. At the time of the seventy-eighth session of the Consultative Committee on Administrative Questions (Financial and Budgetary Questions), held on 8 to 12 March 1993, the results of the review of the Commission itself were not known. The Committee, therefore, did not make specific recommendations on behalf of ACC.

26.7 Article 21 also provides that the expenditure of the Commission is to be shared by the participating organizations in a manner to be agreed by them. The participating organizations of the Commission are the United Nations and its affiliated bodies, the United Nations Development Programme (UNDP), the United Nations Population Fund (UNFPA), the World Food Council (WFP), the International Labour Organisation (ILO), the Food and Agriculture Organization of the United Nations (FAO), the United Nations Educational, Scientific and Cultural Organization (UNESCO), the International Civil Aviation Organization (ICAO), the World Health Organization (WHO), the International Monetary Fund (IMF), the Universal Postal Union (UPU), the International Telecommunication Union (ITU), the World Meteorological Organization (WMO), the International Maritime Organization (IMO), the World Intellectual Property Organization (WIPO), the International Fund for Agricultural Development (IFAD), the United Nations Industrial Development Organization (UNIDO), the International Atomic Energy Agency (IAEA) and the General Agreement on Tariffs and Trade (GATT). In accordance with the agreement reached, the cost for the biennium 1994-1995 is to be shared on the basis of statistics assembled by the Consultative Committee on Administrative Questions on the total number of staff as at 31 December 1993. On this basis, it is expected that the other participating organizations would reimburse the United Nations approximately 60.29 per cent, or $6,103,036, of the Commission's total costs during the biennium 1994-1995. This amount will be credited under income section 2.

26.8 In 1994-1995, the Salaries and Allowances Division will continue to monitor the margin between the remuneration of United Nations officials in New York and officials with comparable grades in the comparator civil service, pensionable remuneration for the Professional and higher categories, allowances and other entitlements for all categories of staff, post adjustment classification for each duty station and the operation of the rental subsidy scheme. Comprehensive surveys of General Service salary will be conducted at Headquarters and field duty stations. Studies will continue on daily subsistence allowances; and on the identification of the highest-paid national civil service. The Division will assist the Commission in the preparation of the report to the General Assembly on the highest-paid national civil service.

26.9 The Personnel Policies Division will continue its work in the area of common job classification standards, development of recruitment policies and standards, including conditions of service of women in the common system, of project personnel and other staff, and the elaboration of policies related to training and career development.

26.10 The Cost-of-living Division will continue to carry out the operational activities of the secretariat. For 1994-1995, the Division will undertake place-to-place surveys for Headquarters and Washington D.C. In addition, place-to-place surveys will be conducted annually in an average of 70 duty stations and housing surveys will be conducted each year in approximately 120 duty stations.

Resource requirements (at current rates)

26.11 The following general assumptions have been made in the formulation of the budget for 1994-1995:

(*a*) The Commission will hold two sessions a year, each of three weeks' duration, one in New York, the other elsewhere, and will participate in at least one meeting a year in meetings of intergovernmental bodies, or working groups, of participating organizations, where issues on specific aspects of the remuneration system are discussed;

(*b*) Two tripartite working groups, established in accordance with the revised methods of work of the Commission, will each meet for approximately one week each year with the participation of three to five members of the Commission and the secretariat;

(*c*) The total additional in-session costs not borne by the organizations hosting the sessions away from New York will be provided for in the Commission's budget on a full-funding basis;

(*d*) The Advisory Committee on Post Adjustment Questions will hold one meeting each year of one week's duration;

(*e*) The programme of work of the Consultative Committee on Administrative Questions and its subcommittees and meetings of other United Nations system bodies in which the Commission's secretariat participates will not differ substantially from those already programmed and referred to in these estimates.

International Civil Service Commission

Staff costs

26.12 An amount of $263,700 would be required for the following expenditures:

(*a*) $178,300 relates to temporary assistance for meetings of the Commission and the Advisory Committee on Post Adjustment Questions held away from United Nations conference centres. In 1994-1995, it is proposed to continue holding one of the two annual sessions of the Commission at the headquarters of participating organizations in Europe. The proposed provision would also cover the cost of holding a session at a field duty station, if the Commission decides to do so. The resources requested are based on a median cost level for Europe and will provide for the full costs of providing interpretation, translation and conference typists, it being assumed that other related in-session costs will be covered by the host organization. The cost of servicing meetings held at United Nations conference centres will continue to be met from appropriations to be approved under section 25E, Conference services, of the proposed programme budget for the biennium 1994-1995;

(*b*) Pension coverage for non-staff officials, estimated at $85,400, relates to participation in the United Nations Joint Staff Pension Fund of the Chairman and Vice-Chairman of the Commission in accordance with General Assembly resolutions 37/131 of 17 December 1982 and 40/256 of 18 December 1985.

Travel on official business

26.13 The estimated requirements under this heading ($660,500), including an increase of $20,000, relate to the travel and subsistence of (a) 13 members of the Commission to attend two three-week sessions of the Commission in New York; (b) 15 members of the Commission to attend two three-week sessions away from New York, based on the assumption that the two sessions will be held at the headquarters of participating organizations in Europe; (c) three to five members of the Commission to attend two one-week sessions, one in New York and the other in Europe, of the tripartite working groups established by the Commission; (d) six members of the Advisory Committee on Post Adjustment Questions to attend its annual meetings; (e) the Chairman and Vice-Chairman to attend meetings of the executive heads of participating organizations, the Federation of International Civil Servants Associations, the Coordinating Committee of Independent Staff Unions and Associations and the United Nations Joint Staff Pension Board. The additional requirements arise from the

anticipated increase in the number of meetings of working groups or inter-governmental bodies where the Commission's participation would be required.

Contractual services

26.14 An amount of $467,600 would provide for the compensation of the Chairman and Vice-Chairman of the Commission, as decided by the General Assembly in its resolution 45/249 of 21 December 1990.

Secretariat of the Commission

Staff costs

26.15 An amount of $263,700 is required for the established posts as well as for the following expenditures:

(*a*) Temporary assistance ($36,400) at approximately 10 work months at the General Service level would provide for the replacement of staff during extended sick and maternity leave and for assistance during peak workload periods;

(*b*) Overtime ($31,900), representing the additional hours worked during the biennium in connection with meetings of the General Assembly and the Commission;

(*c*) Training ($5,000) to provide for attendance at seminars and courses in the areas of salary administration, personnel policies and related issues.

Consultants and experts

26.16 The proposed resources under this heading ($202,600) relate to (a) fees for pricing agents to supplement the work carried out by the Cost-of-living Division ($118,500); (b) costs of the acquisition of rental data collected by external sources required for the post adjustment system ($39,500); and (c) expertise and specialized assistance required in the identification of the highest-paid civil service ($44,600). The resource growth of $35,000 reflects the need for increased consultancy in connection with studies leading to the identification of the highest-paid civil service.

Travel on official business

26.17 Of the total estimated requirements under this heading ($324,500), $98,600 relates to travel of staff to service meetings of the Commission and the Advisory Committee on Post Adjustment Questions held away from New York and to attend meetings of ACC, the United Nations Joint Staff Pension Board (including its Standing Committee); and $225,900, reflecting a resource growth of $50,000 relates to travel of staff in connection with cost-of-living surveys at seven headquarters locations and participation in cost-of-living surveys at 15 non-headquarters duty stations; salary surveys in Geneva, London, Rome; travel in connection with the review of conditions of service in the field; participation in the CCAQ subcommittees and working groups on job classification, staff training, and other matters and participation in the working groups established by the legislative bodies of participating organizations where issues on specific aspects of the remuneration system are discussed; and training workshops and seminars.

Contractual services

26.18 The resources required in the amount of $38,000 relate to the following:

(*a*) Printing of two issues of the ICSC bulletin *Common System* ($8,900); and

(b) Data entry for cost-of-living surveys ($29,100).

The negative growth of $33,800 results from reduction under external printing and data-processing contracts arising from the anticipated transfer of survey processing from the mainframe to personal computers.

General operating expenses

26.19 The requirements amount to $1,547,200, reflecting a negative growth of $84,200, relate to the expenditures listed below:

(*a*) Rental and maintenance of premises, including the cost of miscellaneous maintenance services covered under contractual arrangement with the United Nations Development Corporation;

(*b*) Rental and maintenance of office equipment, such as photocopying machines, and computer terminals, printers and other office automation equipment connected to the mainframe computer at the New York Computing Section;

(*c*) Communications, including cables, telexes, local telephone, facsimile charges and long-distance telephone calls;

(*d*) Hospitality to cover requirements arising out of the official activities of the Commission;

(*e*) Miscellaneous services relate to the shipment of documents and equipment for ICSC meetings away from New York.

Supplies and materials

26.20 The requirements under this heading ($41,000) relate to the purchase of supplies for office automation equipment, photocopying machines, stationery and general office supplies.

Furniture and equipment

26.21 The requirements under this heading ($88,400) would provide for the replacement of office automation equipment ($56,000) and other office equipment such as calculators, furniture and filing cabinets ($32,400).

B. Joint Inspection Unit

TABLE 26.6. SUMMARY OF 1994-1995 ESTIMATES BY OBJECT OF EXPENDITURE

(Thousands of United States dollars)

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Inspectors						
Staff costs	3 405.6	-	-	3 405.6	321.2	3 726.8
Travel on official business	441.7	-	-	441.7	24.1	465.8
Subtotal	**3 847.3**	-	-	**3 847.3**	**345.3**	**4 192.6**
Secretariat of the Unit						
Staff costs	3 552.2	-	-	3 552.2	291.9	3 844.1
Consultants and experts	36.6	-	-	36.6	2.0	38.6
Travel on official business	110.5	-	-	110.5	6.0	116.5
General operating expenses	44.6	3.8	8.5	48.4	2.5	50.9
Supplies and materials	14.8	-	-	14.8	0.8	15.6
Furniture and equipment	49.8	(3.8)	(7.6)	46.0	2.3	48.3
Subtotal	**3 808.5**	-	-	**3 808.5**	**305.5**	**4 114.0**
Total	**7 655.8**	-	-	**7 655.8**	**650.8**	**8 306.8**

TABLE 26.7. POST REQUIREMENTS

Organizational unit: Joint Inspection Unit

	Established posts		*Temporary posts*					
	Regular budget		*Regular budget*		*Extrabudgetary resources*		*Total*	
	1992-1993	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*
Professional category and above								
D-2	1	1	-	-	-	-	1	1
P-5	3	3	-	-	-	-	3	3
P-4	1	1	-	-	-	-	1	1
P-3	2	2	-	-	-	-	2	2
P-2/1	1	1	-	-	-	-	1	1
Total	**8**	**8**	-	-	-	-	**8**	**8**
General Service category								
Principal level	2	2	-	-	-	-	2	2
Other levels	8	8	-	-	-	-	8	8
Total	**10**	**10**	-	-	-	-	**10**	**10**
Grand total	**18**	**18**	-	-	-	-	**18**	**18**

Overview

26.22 The Joint Inspection Unit, created on an experimental basis in 1968, was established, with effect from 1 January 1978, as a subsidiary organ of the General Assembly and of the legislative organs of other participating organizations in accordance with the statute contained in the annex to General Assembly resolution 31/192 of 22 December 1976. Article 20 of the statute provides for the budget of the Unit to be included in the regular budget of the United Nations, such budget estimates being established by the Secretary-General after consultation with ACC on the basis of proposals made by the Unit.

26.23 The proposals made by the Unit for inclusion in the present budget, were reviewed, on behalf of ACC, by the Consultative Committee on Administrative Questions (Financial and Budgetary Questions) at its seventy-eighth session, held on 8 to 12 March 1993.

26.24 Article 20 of the statute of the Unit provides that the expenditures of the Unit are to be shared by the participating organizations as agreed by them. The participating organizations of the Unit are the United Nations and its affiliated bodies, UNICEF, UNDP, WFP, ILO, FAO, UNESCO, ICAO, WHO, UPU, ITU, WMO, IMO, WIPO, UNIDO and IAEA. In accordance with the agreement reached, the cost for the biennium 1994-1995 is to be shared on the basis of statistics assembled by the Consultative Committee on Administrative Questions on total expenditure under all sources of funds during 1992-1993. On that basis, it is expected that the other participating organizations would reimburse the United Nations approximately 60.06 per cent, or $4,988,900, of the total costs of the Unit during the biennium 1994-1995. This amount will be credited under income section 2.

26.25 As stated in its statute, the purpose of the Unit is to "provide an independent view through inspection and evaluation aimed at improving management and methods and at achieving greater coordination between organizations". The Unit also is to "satisfy itself that the activities undertaken by the organizations are carried out in the most economical manner and that the optimum use is made of resources available for carrying out these activities".

26.26 In accordance with article 9, paragraph 1, of the statute, the work programme is determined annually by the Unit on the basis of its own observations, experience and assessment of priorities as regards subjects for inspection, requests of the competent organs of participating organizations, and suggestions received from the executive heads of the

organizations and the bodies of the United Nations system concerned with budgetary control, investigation, coordination and evaluation.

26.27 The work programme of the Unit for the biennium 1994-1995 falls into two areas: inspection and evaluation.

26.28 The Unit will prepare about 10 inspection reports annually on the activities of participating organizations in such areas as development cooperation, personnel policy, interorganizational coordination, programming and budgeting, and management questions. The reports will contain findings and recommendations addressed to governing or legislative bodies through the executive heads. The Unit will also follow up selected recommendations approved by intergovernmental bodies to determine whether the recommendations have been implemented effectively and, if necessary, prepare follow-up reports, notes and confidential letters.

26.29 The Unit will also prepare three evaluation reports each year. Evaluation activities will focus on advice to participating organizations on methods for internal evaluation and periodic assessment of those methods, assistance to intergovernmental bodies in their evaluation of programmes and activities, and ad hoc evaluation studies.

Resource requirements (at current rates)

Inspectors

Staff costs

26.30 The estimated requirements under this heading ($3,405,600) relate to the salaries and emoluments of eleven Inspectors, as approved by the General Assembly in its resolution 44/198 of 21 December 1989. An amount of $3,353,600 would be required for the salaries and other emoluments of the Inspectors and general temporary assistance for secretarial services rendered to Inspectors while in New York attending the General Assembly and on other official business, and to replace or supplement secretarial staff for brief periods of time ($52,000).

Travel on official business

26.31 The estimated requirements under this heading ($441,700), relate to travel of the 11 inspectors for on-the-spot gathering of data at the headquarters of participating organizations, or at field locations in connection with preparation of inspection and evaluation reports, and travel to meetings of the participating organizations in order to present, discuss and follow up the Unit's reports.

Secretariat of the Unit

Staff costs

26.32 The requirements under this heading ($3,555,200) relate to established posts which are at the same level as in the 1992-1993 biennium (one D-2, three P-5, one P-4, two P-3, one P-2 and 10 General Service posts, two of which are at the Principal level).

Consultants and experts

26.33 The proposed provision of $36,600, representing approximately 10 work months of consultancy services, is requested to provide specialized advice to the inspectors in areas where the particular expertise is lacking. Although

technical support is provided for the Unit's studies by the organizations, impartial outside advice is sometimes necessary, primarily to assist in the analysis and interpretation of data, comment on the technical soundness of findings and recommendations and make observations on draft reports.

Travel on official business

26.34 The resources requested under this heading ($110,500) relate to travel of research officers accompanying the inspectors to assist in on-the-spot gathering of data at the headquarters of organizations or at field locations and to the travel of the Executive Secretary to attend meetings of the General Assembly and to gather information for the Unit's reports and studies at headquarters of participating organizations outside Geneva and field duty stations.

General operating expenses

26.35 The requirements amount to $48,400 and relate to the following expenditures:

(*a*) Rental and maintenance of equipment ($10,500) reflecting a growth of $3,800, would provide for maintenance of existing word-processing equipment (15 word-processors and two printers, two laptop with built-in modem and seven computer workstations);

(*b*) Communications ($37,900) relate to the costs of long-distance telephone calls, postage and diplomatic pouch service.

Supplies and materials

26.36 The estimated requirements under this heading ($14,800) relate to supplies for office automation equipment and to specialized books and periodicals.

Furniture and equipment

26.37 A provision of $46,000, which involves a negative growth of $3,800, is requested for the acquisition of computer workstations for use by inspectors and research staff and for the replacement of four screens and keyboards acquired in 1986.

C. Advisory Committee for the Coordination of Information Systems (United Nations share)

TABLE 26.8. SUMMARY OF 1994-1995 ESTIMATES BY OBJECT OF EXPENDITURE

(Thousands of United States dollars)

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Other expenditures	**924.4**	**(13.3)**	**(1.4)**	**911.1**	**107.5**	**1 018.6**

TABLE 26.9. TOTAL ESTIMATES FOR THE ADVISORY COMMITTEE FOR COORDINATION OF INFORMATION SYSTEMS

(Thousands of United States dollars)

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Staff costs	1 656.8	65.6	3.9	1 722.4	138.1	1 860.5
Consultants and experts	194.5	2.9	1.4	197.4	10.7	208.1
Travel on official business	79.4	(4.4)	(5.5)	75.0	4.5	79.5
Contractual services	301.5	(105.9)	(35.1)	195.6	11.2	206.8
General operating expenses	92.6	15.7	16.9	108.3	5.8	114.1
Supplies and materials	42.5	(9.5)	(22.3)	33.0	1.8	34.8
Furniture and equipment	11.1	35.6	320.7	46.7	2.5	49.2
Total	**2 378.4**	-	-	**2 378.4**	**174.6**	**2 553.0**

TABLE 26.10. POST REQUIREMENTS

Organizational unit: Advisory Committee for the Coordination of Information Systems

	Established posts		*Temporary posts*					
	Regular budget		*Regular budget*		*Extrabudgetary resources*		*Total*	
	1992-1993	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*
Professional category and above								
D-2	1	1	-	-	-	-	1	1
P-5	2	2	-	-	-	-	2	2
P-2/1	1	1	-	-	-	-	1	1
Total	**4**	**4**	**-**	**-**	**-**	**-**	**4**	**4**
General Service category								
Other levels	3	3	-	-	-	-	3	3
Total	**3**	**3**	**-**	**-**	**-**	**-**	**3**	**3**
Grand total	**7**	**7**	**-**	**-**	**-**	**-**	**7**	**7**

Overview

26.38 The Advisory Committee for the Coordination of Information Systems (ACCIS) was established in 1983 by ACC in response to Economic and Social Council resolution 1982/71 of 10 November 1982. In accordance with that resolution, ACCIS has two aims: to ensure the more efficient operation of existing or planned United Nations information systems from the perspective of users at the national level; and to enhance the capacity of the United Nations system to collect, store, retrieve and disseminate information. ACCIS operates under the guidance of a Steering Committee and is supported by a small secretariat. The implementation of specific tasks is entrusted to technical panels.

26.39 The cost of the ACCIS secretariat is shared by the participating organizations in proportion to the number of staff in posts at the close of the preceding biennium. As at 1 January 1993, the participating organizations of ACCIS were the United Nations, UNDP, UNFPA, WFP, ILO, FAO, UNESCO, ICAO, WHO, IMF, ITU, WMO, IMO, WIPO and UNIDO. The present proposals were reviewed, on behalf of ACC, by the Consultative Committee on Administrative Questions (Financial and Budgetary Questions) at its seventy-eighth session, held on 8 to 12 March 1993. The Consultative Committee accepted the budget estimates of ACCIS on a provisional basis, subject to further review at the Committee's

next session late this year before final approval. At that time, account would be taken of any needs for major adjustments that might arise out of decisions by ACC on future arrangements for inter-organizational information activities.

26.40 The work programme of the ACCIS secretariat falls into three areas: information resources of the United Nations system; tools for improving information infrastructure within the United Nations system; and basic coordination services.

26.41 During 1994-1995, the ACCIS secretariat will continue to develop and make available a number of databases and printed products on information resources and activities of organizations of the United Nations system. Taking into account the results of a survey of end-users, it will continue to prepare the system-wide register of development activities called for in General Assembly resolution 37/226 of 20 December 1982 and Economic and Social Council resolution 1982/71.

26.42 ACCIS will review optical storage technology and database interface with a view to providing better access to United Nations information by Member States. Standards for information management will be addressed as well as issues dealing with inter-library cooperation.

26.43 At the request of participating organizations, ACCIS will provide advice and guidance on proposals for the creation of new information systems or upgrading of existing systems, with a view to avoiding unnecessary duplication and improving cross-system compatibility.

Resource requirements (at current rates)

Total requirements of the Advisory Committee for the Coordination of Information Systems

Staff costs

26.44 An amount of $1,722,400 would be required for established posts ($1,433,700), which are at the same level as in the biennium 1992-1993 (One D-2, two P-5, and three General Service (Other level) posts as well as for the following expenditures:

(*a*) General temporary assistance ($269,600), reflecting a growth of $46,500 would provide approximately 66 work months of temporary assistance for peak secretarial workload requirements during sessions of the Committee; processing and entry of data; and clerical support for activities of technical panels and working groups;

(*b*) Personal services contracts ($19,100) reflect a new provision for specialized services of a programmer from an outside institution to write programmes for on-line access.

Consultants and experts

26.45 The provision under this heading ($197,400) reflecting a positive growth of $2,900, would provide for approximately 32 work months of consultancy services for the analysis of subject descriptors for the register of development activities, the application of information standards for the United Nations common system, the design of the test of automated systems in connection with inter-library cooperation and to assist with the survey and on the development of a test database interface within the United Nations system of organizations.

Travel on official business

26.46 The estimated requirements under this heading ($75,000) reflecting a negative growth of $4,400, relate to the travel of staff for consultations with organizations, attendance at meetings of the ACCIS Steering Committee, technical panels and working groups, and participation in interorganizational and intergovernmental meetings dealing with United Nations information systems.

Contractual services

26.47 The estimated requirements ($195,600), reflecting a negative growth of $105,900, relate to ICC charges for data processing, storage and database maintenance and for printing of the *Register of Development Activities of the United Nations System* and the ACCIS newsletter. The negative growth results from the use of short-term staff instead of contracting for data-entry services, and the reduction in the number of publications.

General operating expenses

26.48 The proposed provision of $108,300, reflecting a resource growth of $15,700, would cover the costs of communications (cables, telexes, long-distance telephone calls, pouch service and postage) ($86,900), and maintenance of data-processing equipment ($21,400). The growth is due to the increase in communications costs arising from the pilot data network of United Nations libraries and increased maintenance costs for computer equipment.

Supplies and materials

26.49 The estimated requirements under this heading ($33,000), reflecting negative growth of $9,500, relate to the costs of office stationery and supplies, including data-processing supplies, and subscription to serial publications and acquisition of books and reports on information systems and information technology.

Furniture and equipment

26.50 A provision of $46,700, reflecting a growth of $35,600, is requested for the replacement of outdated demonstration equipment and printer; the acquisition of two workstations and the upgrade of word-processing hardware and software.

United Nations share in the cost of the ACCIS secretariat

Other expenditures

26.51 The share of the United Nations will depend on staffing data for participating organizations at the end of 1993. Assuming that this share will be approximately the same as the current estimates in the biennium 1992-1993 (39.90 per cent), the share of the United Nations in the estimated cost of the programme ($2,553,000) would be $1,018,600.

D. Consultative Committee on Administrative Questions (United Nations share)

TABLE 26.11. SUMMARY OF 1994-1995 ESTIMATES BY OBJECT OF EXPENDITURE

(Thousands of United States dollars)

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Other expenditures	**597.1**	**(1.9)**	**(0.3)**	**595.2**	**87.3**	**682.5**

TABLE 26.12. TOTAL ESTIMATES FOR THE CONSULTATIVE COMMITTEE ON ADMINISTRATIVE QUESTIONS

(Thousands of United States dollars)

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Staff costs	1 320.2	-	-	1 320.2	113.0	1 433.2
Consultants and experts	16.3	2.5	15.3	18.8	1.0	19.8
Travel on official business	141.1	(2.5)	(1.7)	138.6	7.5	146.1
Contractual services	73.5	-	-	73.5	4.0	77.5
General operating expenses	27.2	-	-	27.2	1.4	28.6
Supplies and materials	8.6	-	-	8.6	0.4	9.0
Furniture and equipment	4.3	-	-	4.3	0.1	4.4
Total	**1 591.2**	**-**	**-**	**1 591.2**	**127.4**	**1 718.6**

TABLE 26.13. POST REQUIREMENTS

Organizational Unit: Consultative Committee on Administrative Questions

	Established posts		*Temporary posts*					
	Regular budget		*Regular budget*		*Extrabudgetary resources*		*Total*	
	1992-1993	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*	*1992-1993*	*1994-1995*
Professional category and above								
D-2	1	1	-	-	-	-	1	1
D-1	1	1	-	-	-	-	1	1
P-5	1	1	-	-	-	-	1	1
Total	**3**	**3**	**-**	**-**	**-**	**-**	**3**	**3**
General Service category								
Other levels	3	3	-	-	-	-	3	3
Total	**3**	**3**	**-**	**-**	**-**	**-**	**3**	**3**
Grand total	**6**	**6**	**-**	**-**	**-**	**-**	**6**	**6**

Overview

26.52 The Consultative Committee on Administrative Questions (CCAQ) is a subsidiary organ of ACC. Its general objectives are to improve and harmonize administrative practices in the organizations of the United Nations system and promote efficiency and economy in their administrative operations. These objectives are pursued in the fields of personnel, budget, finance and general administration (management systems, travel operations, procurement and other general services).

26.53 Of particular importance in the work of the Consultative Committee on Administrative Questions are requirements related to action by central intergovernmental bodies concerned with system-wide coordination (the General Assembly, the Economic and Social Council and the Committee for Programme and Coordination) and central expert bodies responsible for investigation, examination, regulation and control in the administrative area (the International Civil Service Commission, the Advisory Committee on Administrative and Budgetary Questions, the Joint Inspection Unit and the Panel of External Auditors of the United Nations, the specialized agencies and the International Atomic Energy Agency). The Consultative Committee also deals with matters of system-wide concern brought to its attention by individual participating organizations.

26.54 The Consultative Committee on Administrative Questions operates through regular meetings of senior administrators, which are normally held separately, twice a year, in each of its two general areas of concern, personnel and general administrative questions being dealt with by CCAQ (Personnel and General Administrative Questions (PER)) and financial and budgetary questions by CCAQ (Financial and Budgetary Questions (FB)). Specialized subjects are considered by standing subcommittees or ad hoc technical working groups as necessary. Many of the activities of CCAQ(PER), are coordinated with those of ICSC, at whose meetings CCAQ represents the executive heads of the organizations and is responsible for putting forward the common positions of the administrations on all issues under consideration.

26.55 Support for the work of CCAQ is provided by a small interorganizational secretariat funded by member organizations. The participating organizations of CCAQ are the United Nations, UNDP, each of the specialized agencies (except the World Bank and IMF), IAEA and GATT. The cost is shared by the organizations in proportion to the number of staff in posts at the close of the preceding biennium.

26.56 The proposed budget of the CCAQ secretariat was reviewed, on behalf of ACC, by CCAQ(FB), at its seventy-eighth session, held on 8 to 12 March 1993.

26.57 In 1994-1995, CCAQ is expected to give emphasis in the personnel and general administrative sector to the completion of a study on the Noblemaire principle and the structure of the United Nations common system salary scale. Attention will also be given to the design of new measures to promote sound personnel management. A series of studies relating to social policies in the personnel area will be undertaken with a view to the implementation of a coherent plan for the improvement of the status of women.

26.58 On the financial and budgetary side, emphasis will be placed on questions of system-wide concern arising out of decisions, recommendations and requests of central intergovernmental bodies and expert groups. These are likely to involve matters of programme budget practice, accounting and financial reporting according to common standards, cash management and general financial systems, including productivity improvement and arrangements with donors on the financial aspects of humanitarian and operational activities.

26.59 During the biennium 1994-1995, the CCAQ secretariat will provide substantive servicing for four one-week regular sessions of the Committee on Personnel and General Administrative Questions, plus an additional two to three-week session of the Committee in conjunction with the session of the International Civil Service Commission and four one-week sessions of the Committee on Financial and Budgetary Questions, and various standing and ad hoc working groups, including the Subcommittee on Job Classification, the Subcommittee on Staff Training and various others. This work includes the preparation of questionnaires, analyses and studies, drafting of records of proceedings and follow-up action.

26.60 On behalf of the Committee, the CCAQ secretariat will also draw up interorganizational statistical reports on personnel, financial and general administrative subjects for submission to central intergovernmental bodies and to meet the needs of the Committee's member organizations.

26.61 The CCAQ secretariat will provide administrative support services by acting as a source of information for member organizations on personnel, financial, budgetary and administrative practice, and as a focal point for communication between them and ICSC, by advising administrations and staff representatives on matters affecting the common system, by assisting in periodic negotiations with representatives of temporary conference staff, and by coordinating agreements between member organizations in the areas of competence of the Committee.

Resource requirements (at current rates)

Total requirements of the Consultative Committee on Administrative Questions

Staff costs

26.62 The staff resources required ($1,320,200) in the CCAQ secretariat for implementation of the programme outlined above are estimated at 72 work months for the biennium at the Professional level under the jointly financed budget, of which 48 would be for work in the area of personnel and general administration and 24 in the area of finance and budget. Provision for these staff resources would be made from existing posts (one D-2, one D-1, one P-5 and three General Service (Other level)).

Consultants and experts

26.63 The resources required under this heading ($18,800), which reflect a resource growth of $2,500,would cover consultant services for the further development of capabilities in the analysis of personnel data and individual entitlements and for studies that are likely to be called for in areas of emphasis of the programme of CCAQ(PER).

Travel of staff

26.64 The estimated requirements under this heading ($138,600), reflecting a negative growth of $2,500, relate to:

(*a*) Travel to sessions of CCAQ(PER) and CCAQ(FB) and attendance at regular sessions of the ICSC, held in conjunction with the regular sessions of CCAQ(PER) ($102,300);

(*b*) Travel to meetings of subcommittees and working parties of CCAQ, arranged wherever possible at Geneva, but found in some cases to be more convenient or less expensive for participants if held at the headquarters of other participating organizations ($23,700);

(*c*) Travel to sessions of the Fifth Committee of the General Assembly, ACC and its Organizational Committee, the United Nations Joint Staff Pension Board and the Advisory Committee on Post Adjustment Questions ($12,600).

Contractual services

26.65 The estimate of $73,500 relates to the cost of computer time, data storage and direct access required for the development, processing and maintenance of the CCAQ personnel database, access and inputs to the interorganizational administrative database (UNDICS) and the use of electronic mail facilities.

General operating expenses

26.66 The estimated resources under this heading ($27,200) would provide for communications costs such as long-distance telephone, postage, pouch and delivery service ($23,600) incurred by the CCAQ secretariat and to the maintenance costs of text-processing, data-processing and facsimile equipment ($3,600).

Supplies and materials

26.67 The proposed provision under this heading ($8,600) relates to supplies for text-processing, data-processing and facsimile equipment and to software and specialized reference publications, notably in the field of executive remuneration.

Furniture and equipment

26.68 The estimated requirements under this heading ($4,300) would provide for the replacement of data-processing and text-processing equipment at existing workstations.

United Nations share in the cost of the CCAQ secretariat

Other expenditures

26.69 The share of the United Nations will depend on staffing data for participating organizations at the end of 1993. Assuming that this share will be approximately the same as the current estimates in 1992-1993 (39.71 per cent), the share of the United Nations in the estimated cost of the programme ($1,718,600) would amount to $682,500.

E. International Computing Centre

TABLE 26.14. SUMMARY OF 1994-1995 ESTIMATES BY OBJECT OF EXPENDITURE

Object of expenditure	*1992-1993 revised appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*1994-1995 estimates*
		Amount	*Percentage*			
Other expenditures	**5 639.1**	**-**	**-**	**5 639.1**	**306.4**	**5 945.5**

Overview

26.70 The International Computing Centre (ICC) at Geneva was established in accordance with the provisions of General Assembly resolution 2741 (XXV) of 17 December 1970 to serve all those organizations of the United Nations wishing to participate in its activities. The Centre is a major computer facility for the European-based offices and agencies and is currently utilized by the following organizations: United Nations, United Nations Environment Programme, Office of the United Nations High Commissioner for Refugees (UNHCR), UNICEF, UNDP, United Nations Research Institute for Social Development, World Food Programme, International Trade Centre UNCTAD/GATT, ILO, FAO, UNESCO, WHO, World Bank, IMF, WMO, WIPO, IFAD, UNIDO, IAEA and GATT.

26.71 In section III of its resolution 31/208 of 22 December 1976, the General Assembly endorsed the recommendation of the Advisory Committee on Administrative and Budgetary Questions that the budget of ICC should be subject to review and approval by the Assembly. Accordingly, annual budget estimates have been submitted each year for approval by the General Assembly.

26.72 The offices of the United Nations at Geneva utilize the services of ICC to carry out approved programmes of work. The offices include the United Nations Office at Geneva, the Statistical Office, the United Nations Conference on Trade and Development (UNCTAD), the Economic Commission for Europe (ECE), the Centre for Human Rights and the Office of the United Nations Disaster Relief Coordinator (UNDRO). The applications include administrative systems for the United Nations Office at Geneva, such as accounting, payroll and personnel, econometric modelling, data banks and statistical data processing, and the United Nations International Emergency Network.

Resource requirements (at current rates)

Contribution to joint administrative activities

26.73 In the report submitted to the General Assembly at its forty-fifth session on the 1993 budget estimates for ICC (A/C.5/47/24 and Corr.1), the Secretary-General indicated that total ICC expenditure for 1993 was estimated at $13,789,700. Of that amount, $2,924,300, or 21.21 per cent, was estimated as the share attributable to the United Nations in 1993 to cover the computer services provided by ICC to United Nations activities.

26.74 On the basis of the approved estimates for 1993, the total expenditures of ICC for the biennium 1994-1995 are projected at $27,579,400 at current rates. Against this amount, the estimated usage of the United Nations for 1994-1995 is estimated at the maintenance level of $5,639,100, as indicated in the table below. The resources requested at this time, at the maintenance level, would provide for the United Nations share of the costs of the International Computing Centre.

ICC expenditures

	1992 Actual expenditure	*1993 projected expenditures*	*1994-1995 estimate (at current rates)*
	(Thousands of United States dollars)		
Economic Commission for Europe	535 542	580 000	1 156.0
United Nations Conference on Trade and Development	853 321	850 000	1 844.0
United Nations Statistical Office	210 981	230 000	456.8
United Nations Office at Geneva	758 901	810 000	1 641.0
United Nations Disaster Relief Coordinator	190 661	150 000	411.6
Others	61 469	200 000	129.7
Total	**2 610 875**	**2 820 000**	**5 639.1**